

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: OCTOBER 23, 2019

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:33 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Tim Clark, Brian Cooper, Ted Ritter, Jim Swenson Marion Janssen town treasurer, Tom Martens, town clerk. There were also 6 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Tuesday, October 22, 2019 before 6:30 P.M.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Don Bauman stated that Forest Drive, Awassa Trail, Pine Crest Colony E., and the road into Leisure Lodge all meet at the end of Half Mile Road. There is no stop sign at the end of the road into Leisure Lodge. The board will look into it, but that road is a private road.
6. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Swenson seconded Clark to pay the bill to Cooper's Dam Lake Auto & Cycle for \$448.63—fire dept. repairs. By a voice vote Yes – 4; No – 0. Motion carried Mr. Ritter Cooper abstained. Motion Swenson seconded Cooper to pay the VISA bill ending in 1636 for \$105.25 which included \$33.84 to St. Germain Sport Marine. By a voice vote Yes – 4; No – 0. Motion carried Mr. Christensen abstained. Motion Swenson seconded Cooper to approve the remaining six bills as presented by the clerk. By a voice vote Yes – 5; No – 0. Motion carried unanimously.
 - b. **Liquor & Bartender Licenses Approvals:** Motion Ritter seconded Cooper that operator licenses are issued to Lynn Urban and Sharon Timmerman. By a voice vote Yes – 5; No – 0. Motion carried unanimously. Mr. Martens stated that he had not yet received the application for the Class B Combination license from the new owner at Pub n Prime.
 - c. **Secure Computer Purchase and Election Training:** Mr. Martens stated that he had received a notice that during the 2020 election year the town needed to purchase a secure computer and also that he needed to take training in securing an election. Mr. Martens will check with the election commission to see what they mean by a secure computer and if the training is mandatory.
 - d. **Yard Waste Facility Hours:** The yard waste facility will be closed until the chipping has been completed. The consensus of the board is that the yard waste facility should be moved to the old landfill site on Podycourt Road. The details will have to be worked out with Eagle Waste. If the site reopens this fall, there will have to be an attendant on duty. Mr. Cooper volunteered to be at the site on one or two Saturdays.
 - e. **Prepare 2020 Town, Room Tax, Community Development & Golf Course Budgets:** Mr. Christensen presented a golf course and a town budget that he had prepared. The golf course budget included six new carts, a 3 gang system, 10 pull carts, a range picker, benches, hole/tee sign refurbish, flag pole replacement an upgrade of the shop lights, bag racks/waste containers, mechanic sick day payout, and a heavy duty utility vehicle. The proposed 2020 budget is \$959,940.00 compared to \$823,300.00 for 2019.

The town budget included a new payroll system for the town clerk. The rescue calls would be left under the fire department rather than under the ambulance as Mr. Clark had requested. The public works budget includes a 2% raises for the employees, and annual service for the trucks and loader. The proposed tax levy for 2019 to be collected in 2020 is \$901,383.00 compared

to \$899,062.00 for 2018. Motion Christensen seconded Cooper to approve the 2020 town and golf course budget as amended tonight and to move forward to the budget hearing in November. By a voice vote Yes – 5; No – 0. Motion carried unanimously.

Mr. Ritter noted that the agenda had included the Room Tax and Community Development budgets. Mr. Christensen said that they would be considered after the first of the year.

Mr. Ritter also noted that at the last meeting, the fire chief report, line of credit increase to \$3,000 for the fire chief credit card, the Independence Day Committee appointments were to be added to the agenda for this meeting. Fire Chief Gebhardt handed out his report, but the other items will be discussed at a later meeting.

- 7. **Next Town Board Meeting Date – Regular Town Board Meeting, Monday, October 14, 2019.**
- 8. **Adjourn:** Mr. Christensen adjourned the meeting at 7:57 P.M

Town Clerk

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